



Cash-in-Transit Management Training

The Lowers & Associates (L&A) Cash-in-Transit (CIT) Management Training course is based upon our 20+ years of international experience in the CIT industry. Our course participants receive training based upon real-world CIT scenarios and topics are discussed in a group setting. Group study sessions are designed to reinforce the lecture and to require participants to apply their knowledge to an issue that resembles their regular work.

Course Purpose

This course is designed to cover the security concerns and risks associated with daily CIT operations. Participants will be introduced to standard industry best practice procedures that when implemented will help reduce risk exposure and create a more favorable insurance position.

Audience

This course is designed for individuals that are responsible for managing CIT operations including premises security, transport procedures, vault and cash processing procedures, hiring practices, training and IT security. The following managers should attend: General, Operations, Human Resources, Security, Vault, Cash Processing, Route Transport Services, IT, and Training.

In addition, insurance brokers will also benefit from attending this course.

Course Format and Duration

This is a two-day sixteen hour instructor-led workshop incorporating hands-on activities and real-life examples. The course is designed for an average class size of 20 participants.

Course Materials

Each participant shall receive a copy of L&A's Industry Best Practice Procedures Manual. This manual can be used as a basis for establishing CIT Standard Operating Procedures (SOP's) and for developing internal controls and routine risk analyses that meet insurance requirements.

Course Objectives

The course is taught with an emphasis on reducing crime and fidelity risk exposure. The course is designed to teach executives and managers in the CIT Industry the preventive and awareness measures to reduce risk exposure in their daily operations. The course is focused on training participants on the requirements of Industry Best Practice Procedures and on developing the skills to implement risk prevention measures.

Key Learning Objectives

- Terminal Design/Security
- Vault Procedures
- Cash Processing Operations
- Dual Control Procedures



- ATM Servicing
- Transit Route Operations
- Pavement Operations
- Personnel Selection & Training
- Armored Trucks and Equipment
- Kidnap & Ransom (K&R) Awareness
- Business Continuity Planning
- IT Security

Exercises

- Studies of CIT attacks and losses
- Group attack planning
- Group attack prevention planning
- Group presentation
- Integrity Interviewing
- Video presentation

Course Outline

Day One

Industry Best Practice Manual Overview
Understanding the Insurance Market for CIT
Attack Studies
Terminal Design / Security
Group Study: Attack Planning
Employee Hiring Practices
Integrity Interviewing / Polygraphs
Dual Control
Armored Truck and Equipment Design
Vault Operations
Cash Processing Operations

Day Two

ATM Operations
In-Transit Street Operations
Pavement Operations
Attack Sequence
Group Study: Attack Prevention
Kidnap & Ransom
Group Study: K&R Scenario
IT Risk Management
Business Continuity Planning